

## REGISTRATION

Effective: 1st July 2019

### 1. MANDATORY INFORMATION

For a proper processing of the mandate

Pre- and Surname:

Company / Organisation:

Street and Number:

Postcode and Place:

### 2. OPTIONAL INFORMATION

For an easier and faster processing of the mandate

Phone:

Fax:

E-Mail:

Legal Costs Insurance:

Insurance Number:

Damage Number:

Bank:

IBAN:

BIC:

### 3. OPPOSING PARTY INFORMATION

For enforcement of rights

Pre- and Surname:

Company / Organisation:

Street and Number:

Postcode and Place:

Phone:

Fax:

E-Mail:

#### BUSINESS HOURS

Monday, Tuesday and Wednesday:  
09:00 – 12:00 and 13:00 – 16:00  
And after appointment

#### BANKDETAILS

Sparkasse Aichach-Schrobenhausen  
IBAN: DE68 7205 1210 0006 3053 95  
BIC: BYLADEM1AIC

#### VAT-NUMBER

102/221/82161

#### 4. DATA PROTECTION

The processing of the mandatory information under Nr. 1 is necessary for a proper treatment of the mandate (Art. 6 Abs. 1 lit. b GDPR). This also applies to the opposing party information under Nr. 3, as far as the enforcement of rights is mandated.

The optional information under Nr. 2 allows an easier and faster treatment of the mandate. Your consent is needed for processing the optional information under Nr. 2 (Art. 6 Abs. 1 lit. a GDPR). You can withdraw your consent informally at any time. The processing until your withdrawal remains lawful (Art. 7 GDPR).

Your information is stored for six years to fulfill occupational duties (§ 50 BRAO). The storage time starts with the expiration of the year, in which the mandate was terminated.

During your data's processing and storage you have rights to access, erasure, rectification, restriction, portability and object (rights of the data subject under Art. 15 – 21 GDPR) as well as a right to complaint (Art. 77 GDPR).

↗ More information is available under [www.kanzlei-drgottschalk.de/datenschutz.html](http://www.kanzlei-drgottschalk.de/datenschutz.html)

#### 5. MANDATE AND TERMS

The registration does not constitute a contract. A separate mutual consent about the mandate's object, the scope of services and the accounting of fees is necessary for formation of a contract.

The essential rights and duties of the mandate are ruled in the general mandate terms (Allgemeine Mandatsbedingungen).

↗ The general mandate terms are available under [www.kanzlei-drgottschalk.de/agb.html](http://www.kanzlei-drgottschalk.de/agb.html)

#### 6. DECLARATIONS

I hereby declare my consent to processing my personal data in knowledge of my right to withdrawal (Art. 7 GDPR), my rights of data subject (Art. 15 – 21 GDPR) and my right to complaint (Art. 77 GDPR). YES  NO

I acknowledged the general mandate terms in its entire scope and agree to their application to the mandate. YES  NO

I received informations about the height and / or the calculation of fees, which arise in case of a mandate. YES  NO

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature